



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes March 28, 2019

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Taylor to approve the minutes, S/Waring. Unanimous. **Motion passed.**

Calendar: There was no discussion.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

Previously Signed Documents

| <u>Document Date</u> | <u>Document</u> |
|----------------------|------------------------|
| 3/7/2019 | Payroll & A/P Manifest |
| 3/7/2019 | Letter for SB97 |
| 3/13/2019 | Payroll & A/P Manifest |
| | |

Departmental Update-Nursing Home: Nursing Home Administrator Shelley Richardson reviewed the report included in the packet.

Award bid: Nursing Home Convection Steamer and Pressure Boiler: Nursing Home Administrator Richardson recommended the bid be awarded to Sam Tell Companies. Commissioner DeVoy asked if the cost increased from the bids received last year. Nursing Home Administrator Richardson stated it increased \$1,000 due to the bids only being good for 45 days. M/Taylor accept the recommendation, S/Waring. Unanimous. **Motion passed.**

Recommendation to privatizing Nursing Home Dietary services: County Administrator Debra Shackett stated there had been a lot of exploration since the bids were received. She stated all estimated savings are based off a June 1st contract date if the Commissioners agree to enter into an agreement. The Commissioners, County Administrator Shackett and Nursing Home Administrator Richardson discussed the cost associated if they were to enter an

agreement, the staffing shortages and savings. It was decided to hold a public hearing at the beginning of the next Commission meeting to hear the public input.

Several employees made comments and asked questions.

Financial Update: Accounting Manager Lori Sharp reviewed the NH Receivables report. She stated they continue to improve and collect quicker.

Accounting Manager Sharp reviewed the financial reports. Any large variances were noted.

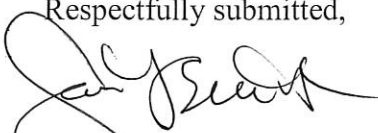
Non-union wage increase recommendation: County Administrator Shackett reviewed her recommendation to give non-union employees wage increases this year for COLA and merit as budgeted. The Commissioners discussed the different non-union groups. They would like to move away from the COLA's. M/Taylor to give increases as budgeted, S/Waring. Unanimous. **Motion passed.**

Public Comment: Mike Sylvia-Belmont, Asked where in the budget the new part-time position for nursing was coming from. County Administrator Shackett stated part-time nursing wages. Mr. Sylvia asked for clarification on the IDN line. Commissioner Waring stated it is a carryover from the 2018 budget.

Non-public Session per RSA 91-A:3, II (a): M/DeVoy to enter non-public per RSA 91-A:3, II (a) for personnel reasons. County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. At 6:34pm the Commissioners entered non-public session.

Adjourn: The meeting adjourned at the conclusion of the non-public session.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant